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Commissioners
Eugene G. Gibson - Chairman
Jeffery M. Howell
Perry J. Williams

Michael Richard, P.E.
General Manager

**MINUTES OF THE MEETING OF THE COMMISSIONERS OF PUBLIC WORKS
January 22, 2018**

Meeting Location: 301 McCall Street, Greer, SC 29650

REGULAR SESSION

Greer Commission of Public Works met in **Regular Session** with Chairman Eugene G Gibson presiding. The Commissioners of Public Works assembled for their regular meeting at 12:30 PM in the boardroom of the administrative and operations complex.

Commissioners present were: Chairman Eugene G Gibson, Commissioner Jeffery M. Howell, and Commissioner Perry J. Williams.

Others present: General Manager Mike Richard, Finance and Administration Manager Chuck Reynolds, Operations Manager Marc Regier, Public Information Coordinator Alison Rauch, and Operations Assistance Maria Camarena. Reno Deaton with Greer Development Corporation and Kaelyn Cashman with The Greer Citizen were also present.

The Greenville News, The Greer Citizen, Greer Today and the Spartanburg Herald Journal were notified of the meeting by email on January 18, 2018 at 10:09 AM.

Mr. Gibson called the **Regular Session** to order at 12:30 PM.

INVOCATION

Mr. Williams offered the invocation.

MINUTES OF THE December 18, 2017 MEETING

Jeff Howell made a motion to approve the minutes from the December 18, 2017 meeting. Perry Williams seconded the motion. A roll call vote followed. Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried. The minutes were approved as written.

FINANCIAL REPORT

Chuck Reynolds, Manager – Finance and Administration, presented the Financial Report for the period ending December 31, 2017.

Perry Williams made a motion to accept the financial report as information and Jeff Howell seconded. The roll call vote was as follows: Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried.

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PROJECT/DEVELOPMENT UPDATE

Marc Regier reported on:

- City of Greer Downtown Streetscape Project – Water and Sewer Upgrades
- Bent Creek Sewer Extension – Phase III
- Hammett Bridge Road S/D & Townhomes
- East Greer Substation to Pelham Medical Complex – Dual 3 Phase Circuit Installation
- Pine Street Sewer Line Replacement

NEW BUSINESS

Mr. Richard presented the Commitment to Safety Resolution for approval and stated that Greer CPW is very committed to the safety of all employees. Mr. Gibson added if there is anything important to us, it is the safety of our employees and the customers we serve.

Jeff Howell made a motion to approve Resolution 1-2018 – Commitment to Safety. Perry Williams seconded the motion. A roll call voted followed. Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes.

Mr. Richard stated that the 2018 Safety Incentive Recommendation is basically the same as last year and it is not just about the money, we want our employees to go home every evening to their families and enjoy their life outside of work and not be hurt.

Jeff Howell made a motion to accept the 2018 Safety Incentive Recommendation and Perry Williams seconded. The roll call vote was as follows: Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried.

Mr. Richard explained that a requirement for Greer CPW to receive funds from the Appalachian Regional Commission (ARC) grant, Greer CPW must adopt Grievance Procedure based on Section 504 of the Americans with Disability Act (ADA).

Perry Williams made a motion to adopt Grievance Procedure (Section 504/ADA) and Jeff Howell seconded. The roll call vote was as follows: Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried.

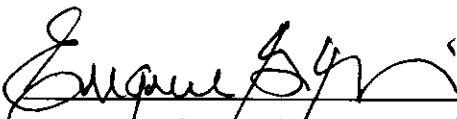
GENERAL MANAGER COMMENTS

Mr. Richard indicated regarding his ten (10) months of employment, he is very pleased with all the improvements that the staff has made thus far and he wants to continue to look at ways to make further improvements.

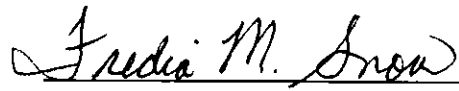
ADJOURNMENT

With no further business, Jeff Howell made a motion to adjourn and Perry Williams seconded. The vote tally was as follows: Gibson, yes; Howell, yes; Williams, yes. The motion carried and the **Regular Session** adjourned at 1:05 PM.

Respectfully Submitted,



Eugene G. Gibson, Chairman
Board of Commissioners



Fredia M. Snow, Secretary
Board of Commissioners