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Commissioners
Eugene G. Gibson - Chairman
Jeffery M. Howell
Perry J. Williams

Michael Richard, P.E.
General Manager

MINUTES OF THE MEETING OF THE COMMISSIONERS OF PUBLIC WORKS

July 30, 2018

Meeting Location: 301 McCall Street, Greer, SC 29650

REGULAR SESSION

Greer Commission of Public Works met in **Regular Session** with Chairman Eugene G. Gibson presiding. The Commissioners of Public Works assembled for their regular meeting at 12:30 PM in the boardroom of the administrative and operations complex.

Commissioners present were: Chairman Eugene G. Gibson, Commissioner Jeffery M. Howell, and Commissioner Perry J. Williams.

Others present: General Manager Mike Richard, Finance and Administration Manager Chuck Reynolds, Engineering and Planning Manager Mark Harvey, Public Information Coordinator Alison Rauch, and Secretary to the Board Fredia Snow. Kaelyn Cashman with The Greer Citizen was also present.

The Greenville News, The Greer Citizen, Greer Today and the Spartanburg Herald Journal were notified of the meeting by email on July 24, 2018 at 3:49 PM.

Mr. Gibson called the **Regular Session** to order at 12:30 PM.

INVOCATION

Mr. Williams offered the invocation.

MINUTES OF THE June 25, 2018 MEETING

Jeff Howell made a motion to approve the minutes from the June 25, 2018 meeting. Perry Williams seconded the motion. A roll call vote followed. Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried. The minutes were approved as written.

FINANCIAL REPORT

Finance and Administration Manager Chuck Reynolds, presented the Financial Report for the period ending June 30, 2018.

Perry Williams made a motion to accept the financial report as information and Jeff Howell seconded. The roll call vote was as follows: Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried.

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PROJECT/DEVELOPMENT UPDATE

Mark Harvey reported on:

- Downtown Streetscape Project – Water and Sewer Upgrade
- Hampton Inn – N Main & Jason St – Utilities Relocation
- Bent Creek Sewer Extension – Phase III

NEW BUSINESS

AUTHORIZATION OF STAND UP PADDLEBOARDING

Mr. Richard explained to the Board that he was presenting two (2) sections of the Lake Rule and Regulations which shows paddleboards has been inserted. Paddleboards will abide by the same rules as canoes, kayaks, sculls and/or row boats.

Jeff Howell made a motion to authorize adding paddleboards to our Lake Rules and Regulations and Perry Williams seconded. The roll call vote was as follows: Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried.

ADOPTION OF FREEDOM OF INFORMATION ACT POLICY (FOIA)

Mr. Richard asked the Board to adopt the FOIA Request which follows the statute of State laws. We were already following the State laws; however, we did not have the FOIA Request in writing showing what we can and cannot do. Also, this request will be posted on our website which the requestor may fill out if they want. There is a list of charges should we need to research and print information; however, if someone wants an electronic copy of a policy that we have on hand, there is no cost.

Perry Williams made a motion to adopt the FOIA Request and Jeff Howell seconded. The roll call vote was as follows: Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried.

APPROVAL OF MILITARY POLICY

Mr. Richard advised that the Federal Law allows fifteen (15) days training in summer months which GCPW follows; however, this time is unpaid. Mr. Richard asked the Board to consider the approval of paying our employees up to fifteen (15) days for summer training. However, if an employee is deployed, that they too get fifteen (15) days paid; but after the fifteen (15) days, they will not be paid. Of course, the employee can use personal time.

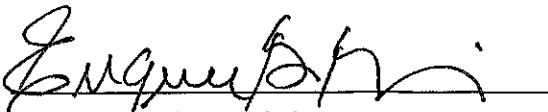
Jeff Howell made a motion to approve the fifteen (15) days for Military Leave and Perry Williams seconded. The roll call vote was as follows: Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried.

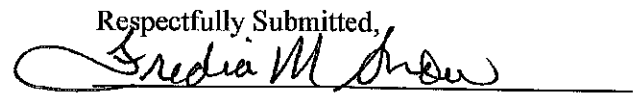
GENERAL MANAGER COMMENTS

Mr. Richard thanked the managers and staff for O&M being below budget for the first six (6) months. They are not able to control everything; however, they did control the things they could which is much appreciated.

ADJOURNMENT SESSION

With no further business, Perry Williams made a motion to adjourn and Jeff Howell seconded. The vote tally was as follows: Mr. Gibson, yes; Mr. Howell, yes; Mr. Williams, yes. The motion carried, and the **Regular Session** adjourned at 12:56 PM.


Eugene G. Gibson, Chairman
Board of Commissioners

Respectfully Submitted,

Fredia M. Snow, Secretary
Board of Commissioners