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**Commissioners**  
Eugene G. Gibson - Chairman  
Jeffery M. Howell  
Perry J. Williams

Michael Richard, P.E.  
General Manager

## MINUTES OF THE MEETING OF THE COMMISSIONERS OF PUBLIC WORKS

September 24, 2018

Meeting Location: 301 McCall Street, Greer, SC 29650

### REGULAR SESSION

Greer Commission of Public Works met in **Regular Session** with Chairman Eugene G. Gibson presiding. The Commissioners of Public Works assembled for their regular meeting at 12:30 PM in the boardroom of the administrative and operations complex.

Commissioners present were: Chairman Eugene G. Gibson, Commissioner Jeffery M. Howell, and Commissioner Perry J. Williams.

Others present: General Manager Mike Richard, Finance Manager Chuck Reynolds, Engineering and Planning Manager Mark Harvey, Operations Manager Marc Regier, Public Information Coordinator Alison Rauch, and Secretary to the Board Fredia Snow. Reno Deaton with Greer Development Corporation, and Kaelyn Cashman with The Greer Citizen were also present.

The Greenville News, The Greer Citizen, Greer Today and the Spartanburg Herald Journal were notified of the meeting by email on September 19, 2018 at 4:37 PM.

Mr. Gibson called the **Regular Session** to order at 12:30 PM.

### INVOCATION

Mr. Gibson offered the invocation.

### MINUTES OF THE August 27, 2018 MEETING

Jeff Howell made a motion to approve the minutes from the August 27, 2018 meeting. Perry Williams seconded the motion. A roll call vote followed. Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried. The minutes were approved as written.

### FINANCIAL REPORT

Finance and Administration Manager Chuck Reynolds, presented the Financial Report for the period ending August 31, 2018.

Perry Williams made a motion to accept the financial report as information and Jeff Howell seconded. The roll call vote was as follows: Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted yes. The motion carried.

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**PROJECT/DEVELOPMENT UPDATE**

Mark Harvey reported on:

- **Hampton Inn – Utilities Relocation**
- **Bent Creek Sewer Extension – Phase III**
- **Commercial/Industrial Development Updates**

**NEW BUSINESS**

**APPROVAL OF NATURAL GAS ASSET MANAGEMENT PROPOSAL**

Mr. Richard noted that after meeting last month and going over proposals, he was asked to review more history. After doing so, Mr. Richard asked the Board for approval to offer Interconn the contract to manage our Natural Gas Asset and to give the Chairman approval to execute the document.

Mr. Williams asked if our attorney suggested that CPW go with the lowest bid which Mr. Richard explained that in the RFP that was sent out, going with the lowest bid was the primary parameter.

Jeff Howell made a motion to offer Interconn the contact and allow the Chairman to execute the document and Perry Williams seconded. The roll call vote was as follows: Mr. Gibson voted yes. Mr. Howell voted yes. Mr. Williams voted no. The motion carried.

**GENERAL MANAGER COMMENTS**

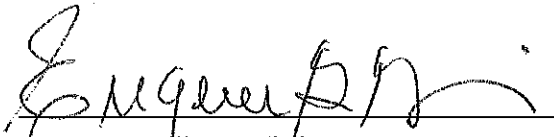
Mr. Richard advised that he met with Ed Driggers after our last Commissioners' Meeting regarding the relocation of utilities and extensions for the Hotel Project. Mr. Richard reiterated that the City's request for CPW is to only pay for the relocation of the utilities. The City has committed to pay for any costs for the conversion from overhead to underground that any of the eight (8) customers would be responsible for. Mr. Richard will be sending a letter to Mr. Driggers with the total cost of the relocation following Mr. Harvey's meeting on Thursday at which time, he will have the final numbers.

Mr. Richard reminded everyone that a Budget Workshop has been scheduled for November 5, 2018.


**ADJOURNMENT SESSION**

With no further business, Perry Williams made a motion to adjourn and Jeff Howell seconded. The vote tally was as follows: Mr. Gibson, yes; Mr. Howell, yes; Mr. Williams, yes. The motion carried, and the **Regular Session** adjourned at 12:55 PM.

Respectfully Submitted,



Eugene G. Gibson, Chairman  
Board of Commissioners



Fredia M. Snow, Secretary  
Board of Commissioners