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Commissioners
Jeffery M. Howell - Chairman
Perry J. Williams
Eugene G. Gibson

Michael Richard, P.E.
General Manager

MINUTES OF THE MEETING OF THE COMMISSIONERS OF PUBLIC WORKS
July 27, 2020

Meeting Location: 301 McCall Street, Greer, SC 29650

REGULAR SESSION

Greer Commission of Public Works met in **Regular Session** with Chairman Jeffery M. Howell presiding. The Commissioners of Public Works assembled for their regular meeting at 12:30 PM in the boardroom of the administrative and operations complex.

Commissioners present were: Chairman Jeffery M. Howell, Commissioner Perry J. Williams, and Commissioner Eugene G. Gibson.

Others present: General Manager Mike Richard, Finance Manager Angela Karcher, Engineering and Planning Manager Mark Harvey, Operations Manager Marc Regier, Public Information Coordinator Alison Rauch, and Secretary to the Board Fredia Snow. Reno Deaton with Greer Development Corporation and Kaelyn Cashman with The Greer Citizen were also present.

The Greenville News, The Greer Citizen, Greer Today and the Spartanburg Herald Journal were notified of the meeting by email on July 24, 2020 at 11:46 AM.

Mr. Howell called the **Regular Session** to order at 12:30 PM.

INVOCATION

Mr. Williams offered the invocation.

MINUTES OF THE June 22, 2020 MEETING

Gene Gibson made a motion to approve the minutes from the June 22, 2020 meeting. Perry Williams seconded the motion. A roll call vote followed. Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried. The minutes were approved as written.

FINANCIAL REPORT

Angela Karcher presented the Financial Report for the period ending June 30, 2020.

Perry Williams made a motion to accept the financial report as information and Gene Gibson seconded. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

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PROJECT/DEVELOPMENT UPDATE

Mark Harvey reported on:

- Bent Creek Sewer Extension – Phase III
- BMW Pump Station Upgrade
- Streetscape Project – Utilities Rehab/Replacement

NEW BUSINESS

RESOLUTION 4-2020 AMENDMENT TO CAFETERIA PLAN

Mr. Richard advised that due to the COVID-19, participants in the 2019 Cafeteria Plan will have more time to spend funds and requires that we approve the new resolution.

Mr. Gibson made a motion to approve Resolution 4-2020 Amendment to 2019 Cafeteria Plan. Mr. Williams seconded the motion. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

APPROVAL OF GAS INCENTIVE CONTRACT

Mr. Richard asked that the Board to execute a Gas Incentive Contract with Mark III Properties which encompasses several projects at one time. The Gas Incentive Contract has the same terms as previous contracts; but will be one application rather than one for each project.

Mr. Williams made a motion to approve the Mark III Properties Gas Incentive Contract. Mr. Gibson seconded the motion. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

GENERAL COMMENTS

Mr. Richard stated that several changes have been made to the website. One change is where customers can now apply for service on-line. Another is where the customer can schedule a future date to pay their bill. We will continue to look for ways to make it easier for our customers to do business with us.

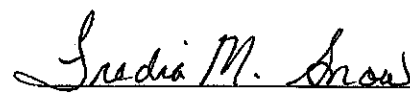
ADJOURNMENT

With no further business, Gene Gibson made a motion to adjourn and Perry Williams seconded. The vote tally was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried, and the **Regular Session** adjourned at 12:57 PM.

Respectfully Submitted,



Jeffery M. Howell, Chairman
Board of Commissioners



Fredia M. Snow, Secretary
Board of Commissioners