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**Commissioners**  
Jeffery M. Howell - Chairman  
Perry J. Williams  
Eugene G. Gibson

Michael Richard, P.E.  
General Manager

## MINUTES OF THE MEETING OF THE COMMISSIONERS OF PUBLIC WORKS

November 23, 2020

Meeting Location: 301 McCall Street, Greer, SC 29650

### REGULAR SESSION

Greer Commission of Public Works met in **Regular Session** with Chairman Jeffery M. Howell presiding. The Commissioners of Public Works assembled for their regular meeting at 12:30 PM in the boardroom of the administrative and operations complex.

Commissioners present were: Chairman Jeffery M. Howell, Commissioner Perry J. Williams, and Commissioner Eugene G. Gibson.

Others present: General Manager Mike Richard, Finance Manager Angela Karcher, Engineering and Planning Manager Mark Harvey, Operations Manager Marc Regier, Public Information Coordinator Alison Rauch, and Secretary to the Board Fredia Snow. Reno Deaton with Greer Development Corporation, Kaelyn Cashman with The Greer Citizen were also present.

The Greenville News, The Greer Citizen, Greer Today and the Spartanburg Herald Journal were notified of the meeting by email on November 19, 2020 at 4:24 PM.

Mr. Howell called the **Regular Session** to order at 12:30 PM.

### INVOCATION

Mr. Gibson offered the invocation.

### MINUTES OF THE October 26, 2020 MEETING

Gene Gibson made a motion to approve the minutes from the October 26, 2020 meeting. Perry Williams seconded the motion. A roll call vote followed. Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried. The minutes were approved as written.

### MINUTES OF THE November 9, 2020 BUDGET WORK SESSION

Perry Williams made a motion to approve the minutes from the November 9, 2020 budget work session. Gene Gibson seconded the motion. A roll call vote followed. Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried. The minutes were approved as written.

### FINANCIAL REPORT

Angela Karcher presented the Financial Report for the period ending October 31, 2020.

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Gene Gibson made a motion to accept the financial report as information and Perry Williams seconded. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

### **PROJECT/DEVELOPMENT UPDATE**

Mark Harvey reported on:

- **Bent Creek Sewer Extension – Phase III**
- **BMW Pump Station Replacement**
- **Streetscape Extension**
- **Bobo Street Sewer Line Replacement**
- **River Reserve Pump Station**
- **Oakton Pump Station**

### **NEW BUSINESS**

#### **ADOPT 2021 O&M BUDGET**

Mrs. Karcher recapped that the Total Operating Budget for 2021 is \$92,382,015, the Total Operating Expense is \$83,932,730, and the Total Net Operating Revenue is \$8,449,285. The Capital Equipment is \$1,334,600. Mr. Richard explained that at our next Commissioners Board Meeting, we will ask for approval of the CIP Budget which is using capacity funds and requires a public hearing. He reiterated that the CIP has not changed which is \$21,868,866.

Mr. Gibson made a motion to adopt the 2021 O&M Budget that was presented to the Board on November 9, 2020 and Mr. Williams seconded. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

#### **ADOPT 2021 CAPITAL EQUIPMENT BUDGET**

Mr. Williams made a motion to adopt the 2021 Capital Equipment Budget of \$1,334,600 and Mr. Gibson seconded. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

#### **APPROVAL OF NEW ELECTRIC TARIFF**

Mr. Richard explained that the 2.5% electric rate decrease was part of the budget that the Board just approved. The wording on all tariffs is consistent showing the rate decrease. Mr. Richard stated that there were some rate codes that were identical, so they have combined all rate codes that were the same. The consolidation brought the rate codes from 16 to 11.

Mr. Williams wanted to clarify that all electric rates will be getting the 2.5% decrease which Mr. Richard replied all except for the Economic Development rate as that rate is established by PMPA. Mr. Gibson said he was grateful that we can give this decrease to our customers which was possible due to streamlining our operation. Mr. Howell added that he was pleased to be able to give a decrease when he understands some utilities are increasing their rates as much as 7%. The Board stated that to their knowledge there has never been a decrease in electric rates.

Mr. Gibson made a motion to approve the 2.5% electric decrease and Mr. Williams seconded. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

GENERAL COMMENTS

Mr. Richard informed the Board that if the remainder of 2020 goes as well with Safety, we should meet our goals. Therefore, we will be disbursing funds at the end of January. We had two (2) backing up accidents which will cause those employees to get a decrease in the employee portion of the incentive. The incentive goal is 12 which has three (3) parts consisting of company, department, and employee. Currently, we are at the 2 range.

ADJOURNMENT

With no further business, Perry Williams made a motion to adjourn and Gene Gibson seconded. The vote tally was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried, and the **Regular Session** adjourned at 1:05 PM.

Respectfully Submitted,

  
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Jeffery M. Howell, Chairman  
Board of Commissioners

  
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Fredia M. Snow, Secretary  
Board of Commissioners