



301 McCall Street  
Greer, SC 29650  
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**Commissioners**  
Perry J. Williams - Chairman  
Eugene G. Gibson  
Jeffery M. Howell

Michael Richard, P.E.  
General Manager

**MINUTES OF THE MEETING OF THE COMMISSIONERS OF PUBLIC WORKS  
October 23, 2023**

Meeting Location: 301 McCall Street, Greer, SC 29650

**REGULAR SESSION**

Greer Commission of Public Works met in **Regular Session** with Chairman Perry J. Williams presiding. The Commissioners of Public Works assembled for their regular meeting at 12:30 PM in the boardroom of the administrative and operations complex.

Commissioners present were: Chairman Perry J. Williams, and Commissioner Jeff H. Howell and Commissioner Eugene G. Gibson.

Others present: General Manager Mike Richard, Finance Manager Angela Karcher, Operations Manager Marc Regier, Reno Deaton, Alison Rauch, Earl Harmel and Board Secretary Maria Camarena.

The Greenville News, The Greer Citizen, Greer Today and the Spartanburg Herald Journal were notified of the meeting by email on October 20, 2023 at 12:50 PM.

Mr. Williams called the **Regular Session** to order at 12:30 PM.

**INVOCATION**

Mr. Gibson offered the invocation.

**PUBLIC HEARING CIP AMENDMENT 3-2023**

Mr. Richard explained that we are required to have a public hearing to discuss the CIP Amendment and to answer any questions the public may have. With no public attendees, Mr. Richard stated that the italicized items that were presented in the CIP Budget on October 9, 2023 are the same projects that we can utilize capacity money for.

**MINUTES OF THE SEPTEMBER 25, 2023 MEETING**

Mr. Gibson made a motion to approve the minutes from the September 25, 2023 meeting. Mr. Howell seconded. A roll call vote followed. Mr. Williams voted yes. Mr. Howell voted yes. Mr. Gibson voted yes. The motion carried. The minutes were approved as written.

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## **MINUTES OF THE OCTOBER 9, 2023 BUDGET MEETING**

Mr. Howell made a motion to approve the minutes from the October 9, 2023 meeting with one change, it failed to mention that Mr. Howell had offered the Invocation. Mr. Gibson seconded the motion. A roll call vote followed. Mr. Williams voted yes. Mr. Gibson voted yes. Mr. Howell voted yes. The motion carried. The minutes were approved as amended.

## **FINANCIAL REPORT**

Finance Manager Angela Karcher presented the Financial Report for the period ending September 30, 2023.

Mr. Gibson made a motion to accept the financial report as information and Mr. Howell seconded. The roll call vote was as follows: Mr. Williams voted yes. Mr. Howell voted yes. Mr. Gibson voted yes. The motion carried.

## **PROJECT/DEVELOPMENT UPDATE**

Mr. Regier reported on:

- **BMW Pump Station Replacement**
- **Victor Hill Rd Substation Relocation**
- **Transfer Clearwell Expansion**
- **Donahue Hill Subdivision**
- **Blue Ridge Plantation-Zone 3A**
- **Brookside Farms Subdivision-2A&2B**
- **Leo Jamestown**
- **End point Replacement Project**

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## **NEW BUSINESS**

### **ADOPT 2024 O&M BUDGET**

Mr. Richard recapped that the Total Operating Budget for 2024 is \$113,290,817, the Total Operating Expense is \$97,167,101 and the Total Net Operating Revenue is \$16,123,716. A discussion followed.

Mr. Howell made a motion to adopt the 2024 O&M Budget that was presented to the Board on October 9, 2023 and Mr. Gibson seconded. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

### **ADOPT 2024 CAPITAL BUDGET**

Mr. Richard recapped that the Total Capital Budget for 2024 is \$28,451,816 which consists of the following \$13,592,369 for System Expansion, \$13,519,047 for System Upgrades and \$1,340,400 for Capital Equipment. A discussion followed.

Mr. Gibson made a motion to adopt the 2024 Capital Budget that was presented to the Board on October 9, 2023, and Mr. Howell seconded. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

### **ADOPT CIP RESOLUTION 3-2023**

Mr. Regier recommended the board approve the resolution that authorizes the use of capacity fee funds.

Mr. Howell made a motion to adopt the CIP Resolution 3-202 and Mr. Gibson seconded. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

### **ADOPT BOND RESOLUTION 4-2023**

Mrs. Karcher recommended the board to adopt Bond Resolution 4-2023 not to exceed \$30.3 Million.

Mr. Gibson made a motion to adopt the 4-2023 and Mr. Howell seconded. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

## **MODIFICATION TO CUSTOMER SERVICE MANUAL**

Mrs. Karcher explained that due to the change to Paygo we have had to change some verbiage to the Customer Service Manual. This is mostly for the customers' knowledge, and to get them used to the new system as this will explain how some functions work. A discussion followed.

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Mr. Howell made a motion to adopt Modifications to the Customer Service Manual and Mr. Gibson seconded. The roll call vote was as follows: Mr. Howell voted yes. Mr. Williams voted yes. Mr. Gibson voted yes. The motion carried.

#### GENERAL MANAGER COMMENTS

Mr. Richard had no comments.

#### ADJOURNMENT

With no further business, Mr. Gibson made a motion to adjourn. Mr. Howell seconded. The vote tally was as follows: Mr. Williams, yes. Mr. Howell, yes. Mr. Gibson voted yes. The motion carried, and the **Regular Session** adjourned at 1:26 PM.

A blue ink signature of Perry J. Williams, written in a cursive style, positioned above a horizontal line.

Perry J. Williams, Chairman

A blue ink signature of Maria Camarena, written in a cursive style, positioned above a horizontal line.

Maria Camarena, Board Secretary

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